

# Permissions Form



Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

## Emergency Permission

In the event of an accident or sudden illness we will make every effort to contact you, but should we be unable to reach you we need your permission to seek medical treatment.

I give consent for the playgroup staff to seek urgent medical attention and authorise treatment for my child, including an anaesthetic, should it be indicated as necessary by the medical staff caring for my child.

**Signed**

**Date**

## Data Protection

The personal information on the registration form and other records about your child will be kept securely either on the Hopscotch premises or at the registered company address. We are happy for you to see information on your child at any time, unless there is concern regarding a child's protection. In these circumstances we reserve the right to pass information to the correct authorities without your consent.

As a requirement of our funding from the local authority we routinely collect information about your child's achievements and progress. This information is shared with the local authority and other settings as required by good practice and OFSTED recommendations. Occasionally, for the purposes of professional development and training, examples of staff working with groups or individual children may be used.

I give consent for information on my child to be handled in this way.

Please see our privacy notice for more detailed information. Your signature here indicates you have received a copy of our privacy notice.

**Signed**

**Date**

## Permission for Local Outings

On occasions we go on short, local outings, e.g. to the post box, local shop or the grounds of the Church of the Martyrs, Westcotes Drive. We will take the necessary health and safety precautions and ensure adequate supervision at all times.

I give permission for my child to take part in short, local outings as outlined above.

**Signed**

**Date**

## Image Consent Form

We use 'Tapestry' and produce on-line learning journeys and with the increasing use of the Internet and social media sites we need specific and clear consent for the taking of photographs and the use of images. Please read carefully and do talk to us if you have any questions or concerns.

We take photographs for a number of reasons whilst your child is with us:

- to record his/her learning and development and what s/he enjoys doing;
- to include in newsletters, learning journeys and displays;
- to record special events and achievements;
- occasionally, we may invite the media to take photographs or film footage for publicity purposes and to record any special events;
- images may also be used in our publicity, in our prospectus or on the website.

A learning journey will be used to reflect your child's time at Hopscotch. It will include photographs of your child at play with other children, for example: in a group of children playing with dough. To comply with General Data Protection Regulations 2018, we need your permission before we can photograph or make any recordings of your child.

I consent to photographs of my child being taken by staff.

Images are taken on devices belonging to Hopscotch Playgroup only, NEVER on personal cameras, phones etc.

Yes ☐ No ☐  
(tick as appropriate)

I consent to photographs containing my child's image being included in other children's learning journeys.

Please note that you have the option to view any photographs before they are included in any learning journey, please make all such requests in writing.

Yes ☐ No ☐  
(tick as appropriate)

I consent to treat photographs containing images of other children **for my own personal use only**

This means that the images cannot be shared with others, or published in any way, without the explicit consent of the parents or carers of those children who may be included. For example, any such photographs **cannot** be posted on a social networking site or displayed in a public place.

Yes ☐ No ☐  
(tick as appropriate)

Signed by parent/carer:

Name of child:

Date:

Please note that you can withdraw your consent, in writing, or request to see photos taken at any time. This form is valid for the duration of your child's time at Hopscotch Playgroup. It is your responsibility to let us know if you want to withdraw or change your consent at any time.